# **\*FIVE**×5

### **Privacy Policy**

This notice provides FIVEBYFIVE Software, Inc. ("Company") privacy policy regarding the nature, purpose, use, and sharing of any Personally Identifiable Information (PII) collected via this website. Company privacy policy explains our information practices when you provide PII to us, whether collected online or offline, or when you visit us online to browse, obtain information, or conduct a transaction. PII may include: your name, email, mailing and/or home address, phone numbers, or other information that identifies you personally. We do not require you to register or provide personal information to visit our website.

#### Personally Identifiable Information

As a general rule, the Company does not collect PII about you when you visit our website, unless you choose to provide such information to us. Submitting PII through our website is voluntary. By doing so, you are giving the Company your permission to use the information for the stated purpose. However, not providing certain information may result in the Company's inability to provide you with the service you desire.

If you choose to provide us with PII on Company's website, through such methods as completing a web form or sending us an email, we will use that information to help us provide you the information or service you have requested or to respond to your message. The information we may receive from you varies based on what you do when visiting the Company's site. Generally, the information requested by the Company will be used to respond to your inquiry or to provide you with the service you request.

#### Email

Our website allows you to send us an email. We will use the information you provide to respond to your inquiry. We will only send you general information via email. You should be reminded that email may not necessarily be secure against interception. Therefore, we suggest that you do not send sensitive personal data (such as your Social Security number) to us via email. If your intended email communication is very sensitive, or includes information such as your bank account, credit card, or Social Security number, you should instead send it by U.S. mail. Another alternative may be submission of data through a secure web page, if available.

Categories of information the Company collects on its websites are further described below.

#### Automatically Collected Information

We do not automatically collect any personal identification information from you and do not share or sell your information with or to any third party.

#### Third-Party Websites and Applications

The Company does not use third-party websites to solicit and collect PII from individuals. Any PII passively collected (i.e., not solicited) by the third-party website will not be transmitted or stored by the Company; no PII will be disclosed, sold, or transferred to any other entity outside the Company.

#### Security

The Company takes the security of all PII very seriously. We take precautions to maintain the security, confidentiality, and integrity of the information we collect at this site. Such measures include access controls designed to limit access to the information to the extent necessary to accomplish our mission. We also employ various security technologies to protect the information stored on our systems. We routinely test our security measures to ensure that they remain

operational and effective.

We take the following steps to secure the information we collect:

- Employ internal access controls to ensure that only personnel who have access to your information are those with a need to do so to provide information to you which was requested by you. Perform regular backups of the information we collect online to ensure against loss.
- Use technical controls to secure the information we collect online including, but not limited to:
  - Secure Socket Layer (SSL)
  - o Encryption
  - Firewalls
  - Password protections
- Periodically test our security procedures to ensure personnel and technical compliance.
- Employ external access safeguards to identify and prevent unauthorized access by outsiders that attempt to "hack" into, or cause harm to, the information contained in our systems.
- We hold our contractors and other third-party providers to the same high standards that we use to ensure the security, confidentiality, and integrity of personal information they may have access to in the course of their work completed on behalf of the Company.

#### Visiting Other Websites

Our website may contain links to third party websites. These websites are not within our control and may not follow the same privacy, security, or accessibility policies. Once you link to another site, you are subject to the policies of that site.

## Privacy Policy Contact Information

If you have any questions regarding our privacy policy, the use of your information or request any information which you provided to us be deleted, please contact us at <a href="mailto:support@fx5.com">support@fx5.com</a> or mail us at: FIVE x 5, c/o WeWork 1550 Wewatta St, Ste 200, Denver, CO 80202.

